

## **INTAKE PROCEDURE**

All applicants are required to:-

1. Study the Brochure and fees structure
2. Submit original certificates for verification
3. Submit original & copy of National ID
4. Sit for written test/oral test (Fee 1,000/=)
5. Sign legal provision at company lawyer's office
6. Fill registration form and pay ksh 1,000, non-refundable registration fee.
7. Submit 2 passport size photographs.
8. Read college rules and regulations.
9. Go for medical check up at approved test units and submit the results.

Test units:-

Nairobi Hospital  
Kenyatta National Hospital  
Aga Khan Hospital  
MP Shah Hospital  
Avenue Hospital  
Mater Hospital  
AAR Clinics  
Dr. A.I. Desai's Clinic  
Government Hospital

10. Fill in medical declaration form
11. Sign rules & regulations acceptance slip & fees payment declaration form.
12. Submit personal accident insurance cover
13. TCCI to give final confirmation.

Confirmed applications to pay deposit latest 2 weeks prior to commencement of the course.

No admission will be reserved for applications who do not pay deposit/School fees as required.



**Payments should strictly be made through the institute bank accounts:**

- ◆ **Paramount Universal Bank (Westlands Branch)**  
Account No. 010002031429
- ◆ **Standard Chartered Bank (Ukay Centre branch)**  
Account No. 0102011192600

**Account name: Top Chefs Culinary Institute**

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Registration in progress now, contact the administration for more information.

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**Top Chefs Culinary Institute**  
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Muthithi Road, Westlands.  
P.O.Box 740-00606, Nairobi  
Tel: 3740166, Fax: 3740266  
Cell: 0700691427

E-mail: [topchefs@tchefs.com](mailto:topchefs@tchefs.com)

Website: [www.tchefs.com](http://www.tchefs.com)



**1- YEAR**

**PASTRY & BAKERY**

**COURSE**

**DIPLOMA**

**WE START YOUR CAREER!!!**

## **PASTRY & BAKERY COURSE**

### **MODULE DATES**

#### **INTAKE 35:- 4<sup>TH</sup> JANUARY 2021**

##### **Module 1 at TCCI**

4<sup>th</sup> January —26<sup>th</sup> March 2021

##### **Module 2 In-training**

29<sup>th</sup> March —18<sup>th</sup> June 2021

Break : 21<sup>st</sup>-25<sup>th</sup> September 2021

##### **Module 3 at TCCI**

28<sup>th</sup> June —17<sup>th</sup> September 2021

##### **Module 4 In-training**

20<sup>th</sup> September - 10<sup>th</sup> December 2021

##### **Final Examination**

14<sup>th</sup> December — 17<sup>th</sup> December 2021

**Unforeseen situations like Public Holidays, Christmas Holidays may vary Module timing.**

## **GENERAL INFORMATION**

### **COURSE SUBJECT OUTLINE**

#### **Diploma**

##### **Module 1 (12 Weeks)**

**Practicals:** Bakery demonstrations and practical application in the Training Kitchen of Bread and Bread products, Assorted Pastries & Savoury products

**Theory:** Safety and first aid, Food Knowledge, Hygiene, Bakery Knowledge, Industrial Visits & Computer studies

##### **Module 2**

Practical intraining in a commercial bakery in Nairobi or Pastry Bakery Shops

##### **Module 3 (12 Weeks)**

**Practical :** Demonstrations –English Cakes, Cookies and French Pasties, Sweet dishes (Hot & cold), Iced cakes & cake decorations, Puffpastry products, pies, Special Breads, Flans - Practical application in the Training kitchen

**Theory:** Food knowledge, Bakery knowledge, Nutrition, Bakery Administration, Food costing & pricing, Industrial visit & Computer studies

##### **Module 4**

Practical In –training in a commercial bakery or Pastry shop or Hotel pastry or Cake shop

##### **Final Examination**

All subjects at Top Chefs Culinary Institute (4 days)

## **FEES STRUCTURE**

### **Payment Scheme**

Module 1 – ksh. 120,000/- (Course Entry Fee)

Module 2 - ksh, 120,000/-

Module 3 – Ksh. 120,000/-

Module 4 – Ksh. 120,000/-

Final Examination Fee: Ksh. 5,000/-

### **GENERAL INFORMATION**

At the start of the course every student must bring the following:

- 2 Pairs Chef's Trouser
- 2 Pairs Chef's jacket
- 2 Pairs Necktie – white plain
- 2 Pairs Apron – white
- 2 Torchons ( Heat cloth )
- 1 Pair of Black Heavy Duty Shoes
- 1 small padlock for personal locker

Exact uniform specification should be obtained from the Institute

Students are required to cater for their transport, meals and accommodation expenses